

Faithbridge Church

POSITION
DESCRIPTION



Position Assignment:

- **Title:** Audio Specialist
- **Staff Grade:** Non-Exempt, Salaried, Full-Time (40 HPW)
- **Accountability:** Reports to the Lead Worship Pastor
- **Ministry/Dept.:** Worship

Summary of Position:

The Audio Specialist focuses on designing and implementing systems and processes to help Faithbridge leverage technology to enhance ministry effectiveness. This role spans departments to provide AVL production solutions for the entire church with an emphasis on audio.

Purpose:

To provide high quality and excellent service, with the right heart attitude, offering audio and visual support to all ministries. In doing so, the mission and vision of Faithbridge can be carried out at all times. To create opportunities for transformational encounters with God through audio engineering. To be a source of technical knowledge to improve and leverage current AVL production systems. Some project management leadership will be required.

Duties & Responsibilities:

1. Produce quality audio experiences on Sunday mornings, including streamed content
2. Provide technical advice and AVL support for various ministries throughout the week.
3. Participate in Audio, Video & Lighting production project design and the implementation of current and future technical needs.
4. Record and mix any musical or speaking elements
5. Manage and organize the inventory and repair of audio equipment.
6. Must be flexible to work a minimum of 8 hours every Sunday and day/evening hours during the week
7. Recruit, train and build other people that have audio skills and/or interest at Faithbridge
8. Research, educate and stay up to date with current technology, systems, and developments in the audio engineering world
9. Maintain organized spaces for gear and cabling
10. Manage wireless microphones and in-ear elements across campus

Skills and Educational Requirements:

- ◆ Thorough knowledge of various production elements and/or the willingness to be trained (FOH audio consoles – Yamaha, Midas, Waves, DAW software, plug-ins, RF management, Dante)
- ◆ Understanding of audio signal flow and audio system setup
- ◆ Must be capable of connecting, maintaining, and technical troubleshooting in the areas of AVL systems.
- ◆ Must be able to record, edit, and mix in DAW of choice to a professional standard
- ◆ Must be proficient in production infrastructure and operations.
- ◆ Understanding of musical concepts appreciated
- ◆ Must be familiar with computer applications that directly relate to work including various information systems (networking, database, etc.)
- ◆ Must be biblically sound and exhibit personal conduct that reflects positively on the integrity of the church.
- ◆ Self-motivated and able to work and make smart decisions under pressure.
- ◆ Must be able to work with and lead volunteers.
- ◆ Must be trustworthy and confidential.
- ◆ Highly creative problem solver.
- ◆ College or work-related trade school degree in the field of information technology and/or production systems.

Organization Relationship:

This position shall be directly accountable to the Lead Worship Pastor. This position will have contact with church attendees and paid staff.

Working Conditions:

This is a salary and full-time position (approximately 40 hours per week), with a regular weekly in-person schedule determined by the Lead Worship Pastor, along with some pre-approved Sunday, evening, and special event work. Attendance at seasonal ministry kick-off events (Ministry Expo) and large all-Faithbridge campus events will be required, including Christmas Eve and Easter.

Needed Attributes:

Strong interpersonal skills, keen initiative, extremely detailed oriented, outstanding organizational skills, ability to use discernment in making decisions, and a team player. Spiritual gifts of administration, serving, creativity, leadership, and exhortation are helpful.

I have read and received a copy of my job description. I understand this overrides anything I have been given or told in the past. I further understand that I am expected to follow the job description as outlined above, and if I have any questions concerning what is expected of me, I will speak with my immediate supervisor. I will meet with my supervisor for a formal review 30 days from the date below.

Employee's Signature

Date

Print Name